

**MINUTES**  
**WEST HARTFORD PEDESTRIAN AND BICYCLE COMMISSION MEETING**  
**MONDAY, APRIL 10, 2017 at 7:00 p.m.**  
**WEST HARTFORD TOWN HALL, ROOM 400**

The meeting was called to order at 7:05 PM. There were approximately 10 people in attendance. A quorum of the West Hartford Pedestrian and Bicycle Commission was present. Jim Green, Daniel Firestone, and Laurie Silverman were absent.

1. A discussion was had regarding the distinction between the West Hartford Pedestrian and Bicycle Commission and Bike West Hartford, Inc. It was agreed that, in future meetings, the Agenda will be split. The first portion of each meeting will be to discuss matters specifically pertaining to the West Hartford Pedestrian and Bicycle Commission. Those matters will be primarily promoting bicycle and pedestrian safety through education and advocacy and recommending facility and rights of way improvements. These will include the following initiatives: Bike to School, Bike to Work, Pedestrian Issues, monitoring the Town Council, Town Planning and Zoning Commission and various subcommittees regarding bicycle and pedestrian matters, the establishment of local pedestrian and bicycling routes, the implementation of the Complete Streets Policy and the Bicycle Facilities Plan and the installation of Bicycle racks. The Commission will also discuss regional planning initiatives in conjunction with Bike West Hartford. Bike West Hartford Matters will include the Ride of Silence, Celebrate West Hartford, Center Streets, Wheels on Wednesdays, Cycling Without Age, a lead role in regional planning initiatives with a secondary role, together with the Pedestrian and Bicycle Commission, in Bike to School and Bike to Work initiatives.
2. Scott gave a report on the Ride of Silence which is scheduled for Wednesday, May 17 at 6:30 p.m. Scott and Dave have put together an 8 mile loop which the commission revised at the meeting.
3. Daniel reported that he will staffing the Celebrate West Hartford booth on June 10 and 11 and Ethan and Tracy will be staffing the bike corral.
4. Daniel and Steve gave a quick update on the Center Streets event. Fundraising is ongoing. More donations are needed to make this event happen.
5. Scott reported that Bike to School Day will be on Wednesday, May 10. At the March meeting, Ed had agreed to undertake this initiative.

6. Jim will be heading up the Bike to Work Day which is scheduled for Friday, May 19. More details will be forthcoming.
7. By conference call, Mary Ellen discussed pedestrian initiatives specifically sidewalk repairs and filling in of sidewalk cracks. She has met with the Town Engineer to discuss these issues.
8. Jill gave a report on the monitoring of Town Council, TPZ and subcommittee meetings. She is setting up a calendar which will require members of the Commission to attend meetings and report back to the entire Commission.
9. Virginia and Dave spoke briefly on Wheels on Wednesdays. This initiative will likely start in June.
10. Virginia gave a report on the regional bike planning initiative workshop. It was an incredible success with over 50 people in attendance.
11. Steve gave a brief report on Bike West Hartford. He will be moving out of Connecticut and therefore has resigned his position. Ethan has agreed to take over for Steve, subject to Board approval. The Commission would like to thank Steve for all of his hard work and dedicated service over the past few years.
12. Scott gave a report on the local recreational routes. He has come up with 3 routes and has submitted them to Todd Dumais for review. He will be meeting with Todd in the future.
13. Scott gave a report on Park Road bike racks. He has submitted a list of 6 locations to Todd Dumais. He will be meeting with Todd in the near future to discuss them.
14. Daniel gave a report on the Web Presence Action Plan. He has spoken with Rene at Town Hall and she has informed him that the Commission can have a presence on the Town website. If Daniel submits information to Rene, she will update the site herself.

The next meeting is scheduled for Monday, May 8, 2017 at 7:00 p.m. in Room 217 of the West Hartford Town Hall. Please note the new location.

Respectfully submitted  
Scott Franklin, Chair  
West Hartford Pedestrian and Bicycle Commission